

Bellwood Oaks Employment Application

Date: _____ **Position Applied for:** _____

Full Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: (_____) _____ - _____

Alternate Phone: (_____) _____ - _____ Other: _____

How were you referred to us: _____

Date Available to Start: _____ Salary desired _____

Days/hours available to work:

No Pref _____	Thur _____
Mon _____	Fri _____
Tue _____	Sat _____
Wed _____	Sun _____

How many hours can you work weekly? _____

Employment desired: FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

Are you under 18 years of age? _____ If yes, what is your age? _____

Are you a citizen of the United States? Yes _____ No _____

Have you ever pleaded guilty, no contest or been convicted of a crime? _____
If yes, give dates and details:

Answering yes to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Business or Trade School				
Professional School				

Summarize Your Special Skills or Qualifications:

Previous Employment (begin with most recent position)

1. Dates of Employment: From ____/____/____ To ____/____/____

Company Name: _____

City: _____ State: _____ Zip: _____

Phone: _____ Supervisor: _____

Position(s) Held: _____

Job Responsibilities:

Reason for Leaving:

May we contact this employer for a reference? Yes ____ No ____

2. Dates of Employment: From ____/____/____ To ____/____/____

Company Name: _____

City: _____ State: _____ Zip: _____

Phone: _____ Supervisor: _____

Position(s) Held: _____

Job Responsibilities:

Reason for Leaving:

May we contact this employer for a reference? Yes ____ No ____

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ Date: _____

Note: Please include a list of at least two references with this application. Be sure to include their name, phone number, how many years known, and relationship to you.